

## State Agencies, Divisions and Bureaus

**Department of Health (DOH):** provides a statewide system of Health Promotion and Community Health Improvement, Chronic Disease Prevention, Infectious Disease Prevention, Injury Prevention and other Public Health services.

**Developmental Disabilities Supports Division (DDSD):** oversees three home and community based services (HCBS) 1915 (c) Medicaid waiver programs: the DD Waiver (Traditional Waiver), the Medically Fragile Waiver, the Mi Via (Self-Directed) Waiver, and the Supports Waiver. The DDSD also administers the Family Infant Toddler (FIT) Program for children birth to three years old with or at risk for developmental delay or disability and provides several State General Funded (SGF) services. The DDSD is made up of 7 bureaus and additional program units.

**Bureau of Behavioral Support (BBS):** oversees all behavioral support, crisis, and sexuality needs statewide, aiding people and their support teams via State General Fund and waiver programs They are a resource for all questions pertaining to: Behavioral Support Consultation (BSC), Socialization and Sexuality Education (SSE), Crisis Supports, and Preliminary Risk Screening and Consultation (PRSC).

**Clinical Services Bureau (CSB):** provides technical assistance pertaining to Therapy questions, Nursing, Nutritional Counseling, Assistive Technology, and Personal Support Technology (PST).

**Community Inclusion Unit:** oversees Meaningful Day or Adult Habilitation activities along with activities related in assisting people with I/DD in obtaining and maintaining employment in the community.

**Community Programs Bureau (CPB):** oversees the DD Waiver, the self-directed Mi Via Waiver, Supports Waiver, the Provider Enrollment Unit, the DD Waiver Case Management Unit and the Outside Review.

**Provider Enrollment Unit (PEU):** oversees Provider Agreements, Accreditation and maintains the Secondary Freedom of Choice forms.

**Intake and Eligibility Bureau (IEB):** oversees the Central Registry (waiting list) for the HCBS waivers and the Pre-Admission Screening and Resident Review (PASRR) units.

**Litigation Management Bureau (LMB)** oversees compliance with DDSD litigation, as well as other compliance tracking and follow up activities. The LMB facilitates document production and agency review conferences related to administrative Fair Hearings.

**Regional Office Bureau (ROB):** oversees the DD Waiver and Adult Residential and Day State General Fund programs. Oversight responsibilities include case management agency and service provider compliance with standards, regulations, and provider agreements. In addition, the ROB provides ongoing technical assistance, conflict resolution, contract management, and guidance to individual teams and programs.

**Bureau of Systems Improvement (BSI):** encompasses the Training, Data Management and Therap Units as well as the Office of Constituent Supports (OCS).

**Training Unit:** provides online and live core training for waiver providers and participants. The training unit also provides training for Train-the-Trainers for DDSD core curriculum as well as the Self-Advocacy Projects.

**Office of Constituent Support** provides community resource and referral, team facilitation (including mediation and dispute resolution for interdisciplinary teams), community outreach, education regarding the services and supports provided by DDS.

**Division of Health Improvement (DHI):** provides compliance oversight for HCBS Waivers.

**Quality Management Bureau (QMB):** conducts compliance surveys of agencies who have a provider agreement with the DDS to provide HCBS services including

**Incident Management Bureau (IMB)** conducts investigations and provides data-tracking of reported allegations of Abuse, Neglect & Exploitation (ANE) to improve the quality of services to prevent the abuse, neglect and exploitation of persons receiving services in community based HCBS waiver programs.

**Human Services Department (HSD):** serves over 800,000 New Mexicans by administering several large state and federally funded programs including Medicaid, Temporary Assistance for Needy Families (TANF), Food Stamps, and Child Support Enforcement.

**Medical Assistance Division (MAD):** Manages and administers the Medicaid program.

**Financial management agency (FMA):** The MAD Contractor that helps implement the Annual Authorized Budget under self-direction for the Supports Waiver or Mi Via Waiver by paying the eligible recipient's service providers and tracking expenses.

**Third-party assessor (TPA):** The MAD contractor who determines and re-determines Level of Care and medical eligibility for Home and Community Based Services waivers (Mi Via Waiver, Medically Fragile Waiver, DD Waiver, Supports Waiver). The TPA also reviews the eligible recipient's person-centered plans and approves the budget for the eligible recipient. The TPA performs utilization management duties.

**Exempt Services Bureau (ESPB):** Administers the Medicaid 1915 (c) Home and Community-Based Waivers for the Supports Waiver, Mi Via, Medically Fragile and Developmental Disabilities Waiver programs. ESPB also manages various programs and contracts related to long-term care and school-based services.

**Income Support Division (ISD)** Determines eligibility and issues benefits for HSD assistance programs.